



MSEA

Minnesota School Employees Association

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MSEA BOARD OF DIRECTORS' MEETING

MSEA Office
Saint Paul, MN
July 19, 2017

Board Present: President Amy Woodford, Vice President Laurie Larsen, Treasurer Sue Fresonke, Director Rebekah Gaiovnik, Director Patrick Griffiths, Director Tammy Gill, Director Linda Jones, Director Wendy Derhaag.

Board Excused: Director Jens Hansen

Staff Present: Interim Executive Director, Deanne Glynn and Administrative Assistant, Elizabeth Pretzel.

President Amy Woodford called the meeting to order at 10:25AM. The Board recited the Pledge of Allegiance.

Motion: Director, Wendy Derhaag made a motion and Director, Tammy Gill seconded to approve the July 2017 Board meeting agenda with amendments. **Motion Carried Unanimously.**

Motion: Director, Patrick Griffiths made a motion and Vice President, Laurie Larsen seconded to approve the April 21st, 2017 Board meeting minutes. **Motion Carried Unanimously.**

Motion: Treasurer, Sue Fresonke motioned and Director, Linda Jones seconded to approve the April 22nd, 2017 Board meeting minutes. **Motion Carried Unanimously.**

Executive Director Report: Interim Executive Director reported on the day-to-day functions of MSEA, what is happening in units across Minnesota and updates on the planning of for the 2017-2018 school year.

MSEA Strategic Plan Report:

Technology: UnionWare is continuing to be implemented in stages, with the hopes of MemberLink to be available to members by September.

Membership: Membership is currently down as terminations and retirements are being confirmed. As usual, we expect the numbers to rise again with the hiring of new employees takes place at the beginning of the school year.

Training: Final preparations are taking place for the August Rally with presenter Theresa Rose. Topics for the 2017 CORE Training are being reviewed and logistics are being confirmed. An incentive program to bring in new attendees was approved.

Public Recognition and Branding: Additional MSEA Promotional items have been ordered and will be available to members for purchase at the MSEA August Rally. Promotional items were ordered for back to school visits for members to use in their schools.

Member Empowerment: Numerous new leadership names are being reported from spring elections. MSEA continues to work on empowering members to take an active role in their union.

Legislative: Continued work with PSAU and NCCESEU are taking place with the emphasis on Januce vs AFSME case that could change unions across the country.

Organizing: There has been success with internal organizing efforts in a few of MSEA's Units, with the hope to have more during the back to school visits.

Field Services Report and Tentative Agreements:

Austin Food Service: TA was reached. \$.55 on salary year 1 and \$.50 on salary year 2, steps included. District wants ALL units to move to 1 sick day a year. Team agreed to this change and got more salary, plus an additional holiday. 2 year total of \$69,307.34 9.06%

LaCrescent: TA was reached. 1.0% on salary year 1, 1.0% on salary year 2. Year 2: All HQ Paras receive an additional \$.10 an hour; 3 head custodians receive an additional \$.25 an hour; all secretaries moved to L1 pay grade. 2 year total of \$47,282.62 2.19%

Grievance/Arbitration:

Cass Lake Arbitration- Motion made by President Amy Woodford and was seconded by Treasurer Sue Fresonke. **Motion Carried Unanimously.**

Operational Policy:

Eden Prairie OP was submitted to the Board for approval. **Motion:** Treasurer, Sue Fresonke motioned and Director, Wendy Derhaag seconded the motion to approve the Eden Prairie Operating Policy. **Motion Carried Unanimously.**

Eastern Carver County Paraprofessional OP was submitted to the Board for approval. **Motion:** Treasurer, Sue Fresonke motioned and Director, Linda Jones seconded to approve with suggested amendments the Eastern Carver County Paraprofessional Operating Policy. **Motion Carried Unanimously.**

Eastern Carver County Clerical OP was submitted to the Board for approval. **Motion:** Director, Wendy Derhaag made a motion and Director, Tammy Gill seconded to approve the Eastern Carver County Clerical Operating Policy. **Motion Carried Unanimously.**

Breckenridge OP was submitted to the Board for approval. **Motion:** Treasurer, Sue Fresonke made a motion and Director, Wendy Derhaag seconded to approve with suggested amendments the Breckenridge Operating Policy. **Motion Carried Unanimously.**

Minnetonka OP was submitted to the Board for approval. **Motion:** Director, Linda Jones made a motion and Treasurer, Sue Fresonke seconded to approve with suggested amendments the Minnetonka Operating Policy. **Motion Carried Unanimously.**

St. Paul OP was submitted to the Board for approval. **Motion:** Director, Wendy Derhaag made a motion and Director, Becky Gaiovnik seconded to approve the St. Paul Operating Policy. **Motion Carried Unanimously.**

Shakopee OP was submitted to the Board for approval. **Motion:** Director, Linda Jones made a motion and Treasurer, Sue Fresonke seconded to approve the Shakopee Operating Policy. **Motion Carried Unanimously.**

Membership Report: 4,034 Members
 2,443 Faire Share
 6,477 Total

Financial Report: Debra L. Daberkow-Wright, RTRP reviewed the Statement of Financial Position and the Variance Reports from June 30, 2017. As of, June 30, 2017, the balance in checking is \$706,416.79 and the balance in the US Bank savings account is \$100,978.94 for a total in checking and savings of \$807,395.73. The current assets are \$1,093,769.48. Total combined assets are \$1,250,842.73 and net income for the period is \$363,845.77.

Income: Dues income for June 30, 2017 was \$124,954.24; total for fiscal year is \$1,786,470.43

Expenses: Debra L. Daberkow-Wright, Financial Consultant reported on expenses, for June 30, 2017 was \$175,049.82. The expenses for the fiscal year were \$1,420,845.10.

Budget/Personnel Committee: The budget was reviewed and all was found to be in order. The budget and personnel committee recommends that Interim Executive Director Deanne Glynn, and Financial Manager Deb Wright, research financial institutions to transfer funds from one account to others, due to FDIC regulations. Membership status was gone over and discussed.

Interim Executive Director evaluation was discussed.

Motion: The committee moved and Director Patrick Griffiths seconded to offer the Executive Director position to Interim Executive Director Deanne Glynn. **Motion Carried Unanimously.**

The offer of Executive Director was made to Interim Executive Director Deanne Glynn and was accepted.

Program Committee: After discussing DA review we determined that there is a need for a microphone and that the buffet tables need to be moved at the banquet. Members would like housing arrangements clustered.

The date for the 2018 Delegate Assembly has been set for April 13th and April 14th at Grand View Lodge.

The final attendance for August Rally was given. The numbers have increased from the previous year.

CORE Training updates were given and topics for break out sessions were discussed.

Motion: The Program Committee made a motion and Director Tammy Gill seconded the motion to cover expenses for up to two alternates per school district. **Motion Carried Unanimously.**

Legislative Committee: No Report at this time.

Board Regional Reports:

Region 1 (Jones) – Board Director Linda Jones reported that she made calls to leadership in her region. Linda was able to connect with some of them and encouraged them to attend and encourage their members to attend the event as well.

Region 2 (Woodford)- President Amy Woodford sent an email out to the leadership in her region.

Region 3 (Larsen) – Vice President Laurie Larsen sent an email out to the leadership in her region about August Rally and strongly encouraging them to attend the event as there will be an awesome keynote speaker this year.

Region 4 (Gill) – No report at this time.

Region 5 (Derhaag) – Board Director Wendy Derhaag sent out an email to leadership promoting August Rally and hoping there summer is going well.

Region 6 (Hansen) – No report at this time.

Region 7 (Griffiths) – No report at this time.

Old Business:

No old business.

New Business:

No new business.

Motion: Director Wendy Derhaag moved and Director Tammy Gill seconded to adjourn the meeting at 11:05am. **Motion Carried Unanimously.**

Respectfully Submitted,
Elizabeth Pretzel
Administrative Assistant