



# MSEA

## Minnesota School Employees Association

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## MSEA BOARD OF DIRECTORS' MEETING

MSEA Office  
Saint Paul, MN  
February 25, 2017

**Board Present:** Acting President Amy Woodford, Acting Vice President Wendy Derhaag, Acting Treasurer Sue Fresonke, Director Jens Hansen, Director Tammy Gill, Director Linda Jones, Director Laurie Larsen, and Director Patrick Griffiths.

**Staff Present:** Interim Executive Director, Deanne Glynn and Elizabeth Pretzel, Administrative Assistant.

Acting President Amy Woodford called the meeting to order at 10:10AM. The Board recited the Pledge of Allegiance.

**Motion:** Acting Vice President Wendy Derhaag moved and Director Jens Hansen seconded to approve the February 25<sup>th</sup>, 2017 Board meeting agenda with amendments. **Motion Carried Unanimously.**

**Motion:** Jens Hansen, Director moved and Laurie Larsen, Director seconded to approve the January 21<sup>st</sup>, 2017 Board meeting minutes with amendments. **Motion Carried Unanimously.**

**Motion:** Patrick Griffiths, Director moved and Linda Jones, Director seconded to approve the special session January 21, 2017 Board meeting minutes with amendments. **Motion Carried Unanimously.**

### **Executive Director Report:**

Interim Executive Director, Deanne Glynn, gave a report on the "State of the MSEA Office" which included updates on various vendor contracts, workflow of MSEA Staff and recommendations to keep moving forward to best serve members.

### **MSEA Strategic Plan Report:**

**Technology:** Preparation for the UnionWare conversion continues with a tentative training for staff to be held in mid-May and full implementation of the program by June. UnionWare Technicians and Developers are working with Dale Tennison, MSEA Financial Data Entry Specialist, on a daily basis to make the transition as quickly and efficiently as possible.

**Membership:** MSEA membership is being reported at a higher correction rate with the continued diligence of MSEA's Office Staff monitoring and contacting districts on a regular basis. There seems to be quite a delay from districts in notifying MSEA of new hires and correct salary amounts.

**Training:** August Rally subjects are being researched in the areas of: motivational, personality types and various union topics.

**Public Recognition and Branding:** Additional MSEA Promotional items will be ordered and available to members for purchase at the MSEA Delegate Assembly in April. A flyer will go out to members ahead of time containing a description of items and options to purchase.

**Member Empowerment:** Conversations are taking place on why it is important for members to have a "voice" for themselves and in support of coworkers. This includes encouraging members to attend MSEA Spring Regionals and Delegate Assembly.

**Legislative:** Legislative Committee will be meeting to discuss: roles and responsibilities, topics to support and how to get members aware and involved locally, statewide and nationally. Preparation for NCESEU events are being finalized which includes an employees recognition program, RISE (Recognizing Inspirational School Employees), at the United States Capitol in May.

**Organizing:** With numerous contracts opening this year, leadership is working hard at converting Fair Share Fee Payers to have strength in numbers when sitting at the table. There are also informational meetings taking place with unorganized groups to join MSEA.

**Field Services Report and Tentative Agreements:**

***Alexandria:*** Membership approved the TA on 1/18/17. The Alexandria School Board will be taking action on the TA in their February 2017 Board Meeting.

***Eastern Carver***

***County Secs:*** Membership approved TA on 1/23/17. The ECC School Board will be taking action on the TA at their February 2017 meeting.

**Grievance/Arbitration:**

There are no grievances or arbitrations to report at this time.

**Operational Policy:**

Cass Lake OP was submitted to the Board for approval. **Motion:** A motion was made by Acting Treasurer Sue Fresonke and seconded by Director Tammy Gill to approve the Cass Lake OP with amendments. **Motion Carried Unanimously.**

Frazee OP was submitted to the Board for approval. **Motion:** A motion was made by Acting Vice President Wendy Derhaag and seconded by Acting Treasurer Sue Fresonke to accept the Frazee OP with amendments. **Motion Carried Unanimously.**

**Membership Report:**           4,024 Members  
  2,676 Fair Share  
  6,700 Total

**Financial Report:** Debra L. Daberkow-Wright, RTRP reviewed the Statement of Financial Position and the Variance Reports from January 2017. As of January 31, 2017, the balance in checking is \$516,373.12 and the balance in the US Bank savings account is \$100,945.78 for a total in checking and savings of \$617,318.90. The current assets are \$890,358.11. Total combined assets are \$976,805.79 and net income for the period is \$145,234.84.

**Income:** Dues income for January 31, 2017 was \$205,802.81, total for fiscal year was \$809,178.68.

**Expenses:** Debra L. Daberkow-Wright, Financial Consultant reported on expenses January 31, 2017 for was \$146,482.68. The expenses for the fiscal year were \$662,932.42.

**Budget/Personnel Committee:**

Committee Chair Sue Fresonke, Acting Treasurer reported: Deb Wright reported to the committee on Budget/Financial statements, all was found to be in order. Deb Wright Financial Manager, Darcy Rasmussen Auditor, Deanne Glynn Interim MSEA ED, and Sue Fresonke Acting MSEA Board Treasurer will be meeting on March 16<sup>th</sup>, 2017 for the MSEA audit.

Membership status was presented noting an increase in thirty-nine members.

Dale Tennison, Financial Data Specialist, gave an up-date on the progress of Unionware, the Board is excited with the progress and look forward to completion in the coming months.

**Motion:** The Budget and Personnel Committee make a motion and seconded by Director Jens Hansen to approve the set up of a second checking account with United Educators Credit Union for direct deposits for units' local dues. **Motion Carried Unanimously.**

**Program Committee:**

Committee Chair Wendy Derhaag Acting Vice President reported: The Northern CORE Training dates and location have been set to October 27-28, 2017 in Detroit Lakes at the Holiday Inn.

Successful Spring Regionals have been held in Regions 2, 3, and 4 with good attendance and positive feedback.

Delegate Assembly updates were given to the Board.

August Rally presenter was discussed.

Program Committee Chair makes a motion to change Policy Language in Section C, page 29, of the MSEA general policies (in regards to the recording of the Delegate Assembly minutes).

Old Language:

1. The Delegate Assembly will make one copy of all taped minutes immediately following the Delegate Assembly. The copied tape is to be sent to the attorney's office dated and stored up to three years and the original tape kept in the MSEA office.

New Language:

1. The Delegate Assembly Secretary will make one copy of all *recorded* minutes immediately following the Delegate Assembly. ***The copied recording is to be dated and stored in secure off-site storage and the original recording be kept in the MSEA office. Both copies are to be retained for three years from the meeting date.***

**Motion:** Program Committee Chair makes a motion to accept the changes to the Policy Language in Section C, page 29, of the MSEA general policies and seconded by Director Laurie Larsen.

**Motion Carried Unanimously.**

### **Legislative Committee:**

Committee Chair Linda Jones reported: A new meeting was set up for 2/25/17 at 11:00am. Both members at large have confirmed their attendance.

### **Board Regional Reports:**

*Region 1* (Jones) – Board Director Linda Jones reported that she sent an email to all leadership in Region 1 with reminders to get newsletters, Sue Ezell Leadership, and Nancy Crippen Scholarship applications in by March 1<sup>st</sup>. She asked that they RSVP to ReNeé and provided ReNeé's email for Spring Regionals.

Linda was invited to the Thief River Falls meeting on 2/22/17 but could not attend due to the meeting time.

*Region 2* (Woodford)- Acting President Amy Woodford sent out an email to her units expressing how happy she was that 5 of her 8 units attended their Spring Regional in Bemidji on February 11, 2017. She hopes to have all 8 units be represented at the DA in 2017.

Amy also pointed out that there are 4 positions open for election this year, which include: President (2 yr. term), Treasurer (3 yr. Term), and two Directors (3 yr. terms).

Lastly, a reminder was given for all the March 1<sup>st</sup> deadlines, which include Nancy Crippen Scholarship Applications, Sue Ezell Award, 100% Membership Awards, and the Fair Share Conversions.

*Region 3 (Larsen)* – Board Director Laurie Larsen sent an email out to the leadership in her region thanking everyone who attended the Spring Regional held on February 15, 2017 in Detroit Lakes.

Laurie reminded them that she will be heading down to St. Paul the weekend of February 25<sup>th</sup> and if they were having any concerns or problems to let her know and she can present them to the Board.

Lastly, Laurie reminded leadership in her email that Nancy Crippen Scholarship Applications, Sue Ezell Award Apps, Newsletter of the Year submissions, 100% Full Membership cutoff, and Fair Share Conversions were all due by March 1<sup>st</sup>. And that the 2017 Delegate Assembly was being held April 21-22, 2017 at the Grandview Lodge in Nisswa, MN.

*Region 4 (Gill)* – Board Director Tammy Gill sent out an email to the leadership of Region 4 welcoming MSEA's new Field Representative Mark Junod. She included the dates of the Delegate Assembly and where it was being held this year. Tammy also thanked everyone who was able to attend the Spring Regional at Jimmy's Pour House in Sauk Rapids. She said it was a great turnout and enjoyed seeing everyone. Lastly, Tammy reminded leadership that March 1<sup>st</sup> is the deadline for Nancy Crippen Scholarship and Sue Ezell Award applications to be turned in to the MSEA office.

*Region 5 (Derhaag)* – Acting Vice President Wendy Derhaag sent an email to the region with reminders for the upcoming Spring Regional being held March 7<sup>th</sup> at 5:30pm. She said to RSVP Elizabeth at the MSEA office. Also Wendy reminded that the 2017 Delegate Assembly is April 21-22, 2017 in Nisswa and that room reservations need to be made by March 21<sup>st</sup>. Lastly, she included that the banquet theme for this year is “A Biker Rally” hosted by Moorhead.

*Region 6 (Hansen)* – Board Director Jens Hansen made phone calls to the leadership in his region. He was able to get a hold of couple of the leaders and catch up on what is happening in their units and to remind them of upcoming dates, including Spring Regionals and the Delegate Assembly.

*Region 7 (Griffiths)* – Board Director Patrick Griffiths sent out an email to the leadership in his region. He reminded them about the upcoming deadline of March 1<sup>st</sup> for turning in Nancy Crippen Scholarship Applications, Sue Ezell Award, 100% Full Membership, Fair Share Conversions, etc. Patrick lastly reminded leadership that the 2017 Delegate Assembly was April 21-22, 2017 at the Grandview Lodge in Nisswa, MN.

**Old Business:**

There was no old business.

**New Business:**

There was no old business.

**Motion:** A motion to adjourn was made by Acting Treasurer Sue Fresonke and was seconded by Director Linda Jones. **Motion Carried Unanimously.** The meeting was adjourned at 11:22am.

Respectfully submitted,  
Elizabeth Pretzel  
Administrative Assistant